

Proposed Annual Work Plan (1 July 2022– 30 June 2023)

Division : Statistics and Informatics Division (SID)
Institution : Bangladesh Bureau of Statistics (BBS)
Name of the Project : Population and Housing Census 2021 (PHC 2021) Project
Total Project Allocation : Tk. 1761.79 Crore (Main DPP)
Revised : Tk. 1575.68 Crore

Sl#	Main Activities	Detailed Activities	Main Actors	Starting Date	Completion Date	Remarks
1.	Preliminary Report					
1.a	Preliminary Report	1. Preparing Draft Tabulation 2. Data Editing, Processing & Validation 3. Preparing Draft Report 4. Expert opinion on Draft Report 5. Finalization of Report 6. Approval and Report Publication 7. Report Dissemination	PD & PHC 2021 Project Team	1 July 2022	31 July 2022	
2.	Post Enumeration Check (PEC) Survey					
2.a	Post Enumeration Check (PEC) Survey	1. Selection of Firm/Agency 2. Drawing Sample 3. Preparing Questionnaire 4. Develop CAPI Apps for PEC 5. Prepare Training Manual for PEC 4. Training for the Survey Personnel 5. Data Collection 6. PEC Data editing and Processing 7. Data Validation 8. Data Matching with the Census Data 9. Data Analysis 10. Report Writing 11. Approval and Report Publication 12. Report Dissemination	Shaila Sharmin, Statistical Officer & PHC 2021 Project Team	1 August 2022	31 December 2022	

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মো: শফিকুল ইসলাম
উপ-প্রকল্প পরিচালক (ফিল্ড)

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3. Socio-Economic Demographic Survey						
3.a	Preparing Sampling Frame and Making Sample Design	1. Drawing Sample	S.M. Kamrul Islam, DPD (Admin) & PHC 2021 Project Team	01 September 2022	31 October 2022	
3.b	Questionnaire Design	1. Preparing draft Questionnaire 2. Workshop on Questionnaire 3. To add the workshop's finding into the questionnaire 4. Pre-testing of the questionnaire (Including Training for the pre-test) 5. Finalization of the questionnaire as per Pre-testing's findings	S.M. Kamrul Islam, DPD (Admin) & PHC 2021 Project Team	01 August 2022	31 December 2022	
	CAPI Apps Development	1. Selection of ICT Firm for Developing CAPI Apps 2. Prepare CAPI Apps	S.M. Kamrul Islam, DPD (Admin) & PHC 2021 Project Team	01 September 2022	15 January 2023	
	Manual	1. Prepare Training Manual (Questionnaire) 2. Prepare CAPI Apps Manual 3. Training Manual (Questionnaire) 4. CAPI Manual	S.M. Kamrul Islam, DPD (Admin) & PHC 2021 Project Team	01 November 2022	15 January 2023	
	Training & Data collection	1. Purchasing and preparing Survey Materials 2. Training of the Supervising Offices 3. Distribution of Survey Materials 4. Training of the Enumerators 5. Distribution of Survey Materials to Enumerators 6. Data Collection using CAPI 7. Collect Tablets from Enumerators	S.M. Kamrul Islam, DPD (Admin) & PHC 2021 Project Team	01 September 2022	28 February 2023	
	Data Editing, Coding & Processing	1. Data Editing & Coding 2. Data Processing	S.M. Kamrul Islam, DPD (Admin) & PHC	01 March 2023	30 June 2023	

Kabir Hossain

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২৩/০৩/২৩
উপ-প্রকল্প পরিচালক (ফিল্ড)
জনসংখ্যা ও গৃহগণনা ২০২১ প্রকল্প
বাংলাদেশ পরিসংখ্যান দপ্তর

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			2021 Project Team			
3.g	Tabulation & Analysis	1. Tabulation 2. Editing Statistical Table 3. Data analysis	S.M. Kamrul Islam, DPD (Admin) & PHC 2021 Project Team	01 April 2023	30 September 2023	
4.	Main Census : Report Writing					
4.a	Training of Personnel's for Data Editing/Cleaning	1. Development of training schedule and selection of trainees 2. Preparing Training Materials 3. Conducting Training	PD & PHC 2021 Project Team	01 September 2022	28 February 2023	
4.b	Data Processing	1. Data Cleaning, 2. Data Processing 3. GIS Mapping (Data Visualization)	PD & PHC 2021 Project Team	01 September 2022	31 June 2023	
4.c	Data Analysis	1. Cross-checking 2. Validation 3. Analysis 4. Estimation	PD & PHC 2021 Project Team	01 September 2022	31 June 2023	
5.	Training					
5.a	Local Training	1. Training on Writing Skill Development (10 days) 2. Training on PPR and e-GP (8 days) 3. Training on Data Analysis using STATA (10 days) 4. Training on Database Management System-Oracle 19c (10 days) 5. Training on CSPRO (10 days) 6. Training on Office Management (5 days) 7. Training on ICT Skill Development (10 days) 8. Training on Survey Design (10 days) 9. Training on Development Project Proposal (10 days) 10. Training on Basic Statistics (5 days)	Md. Shafiqul Islam, DPD (Field) & PHC 2021 Project Team	1 July 2022	30 June 2023	

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21-09-2022
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(মুখ্যসচিব)
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দপ্তর ও তথ্য ব্যবস্থা
নগরদপ্তর

